



## AUTHORISATION LETTER

Date .....

This is to certify that I ..... (applicant's name)  
authorise my agent / representative, whose signature is verified below, to collect the sealed  
envelope on my behalf.

Applicant's signature .....

VFS Global receipt reference number (KTM--xx-xxxxxx-x) .....

Please note: Representatives or agents must show original photographic proof of their identity  
for verification purposes. If VFS Global cannot verify their identity, they will not be allowed to  
collect/receive the sealed envelope.

If you are authorising an **agent**, please supply the following details:

Agency name .....

Agency contact details .....

Name of agent who will collect/receive the envelope .....

Agent's photo identity document number .....

Agent's specimen signature .....

If you are authorising a **representative**, please supply the following details.

Representative's name .....

Representative's photo identity document number .....

Representative's relationship with the applicant .....

Representative's specimen signature .....