



APPOINTMENT: HEALTH AND SAFETY REPRESENTATIVE

Section 17 of the Occupational Health and Safety Act(Act 85 of 1993)

I,having been appointed under Section 16(2) of the OHS Act asfor

Hereby appoint youas a Health and Safety Representative for/ of.....

The following will be your duties and responsibilities:

- 1) To carry out monthly inspections of _____ (designated workplace)
- 2) To serve on the _____ Health and Safety Committee
- 3) Inspections are to be carried out on the _____ (eg 1st Monday) of every month between the hours of _____ and _____
- 4) Other functions agreed upon are:
 - i) _____
 - ii) _____
 - iii) _____
- 5) Meetings of the _____ Health and Safety Committee
- 6) Will be held at (time) _____ on the _____ (e.g. Last Friday on every month).

Position valid from Until

Area of responsibility

Person to report to

Signature of Manager

Date

Please confirm your acceptance of this appointment by completing the following:

ACCEPTANCE

I,
Understand the implications of this appointment as detailed above and confirm my acceptance.

.....
Signature

.....
Date